

## *A Guide for New International Students*

Congratulations on your admission to Kyungpook National University as a degree student! **Please review this letter carefully prior to your arrival.**

### **1. TUITION PAYMENT**

1-1 International students can pay at one of two periods

① **First period: January 17(Thurs) – January 18(Fri), 2019 by 16:00**

② **Second period: February 22(Fri) – February 26(Tue), 2019 by 16:00**

(If your ARC expires before February 21, the first period of payment is preferred to pay and extend or change your visa visiting Immigration Office in Korea)

1-2 International students can come to **Office of International Affairs to get their tuition fee invoice in the tuition payment period.**

※ Note:

- ① Non-payment or failure to pay **by February 26(Tue)**, at the latest, will result in a cancellation of admission.
- ② All foreign students(scholarship and non-scholarship students) must come to the Office of International Affairs and get their invoice. They will then need it stamped by bank after their tuition payment is completed. Finally, they must submit the stamped document to the Office of International Affairs shortly thereafter.
- ③ Foreign students who have received **full KINGS scholarship**(KNU International Graduate scholarship) **must follow the same procedure, also.**  
**Their invoice will have an amount owed of “0”, but they must still come to the Office of International Affairs and get their invoice and they must still get a stamp from their bank.**

### **2. SENDING CERTIFICATE OF ADMISSION**

2-1 Students who staying in Korea or having visa already: **January 17(Thu), 2019.**  
After check he/she paid tuition fee and can get certificate of admission from the Office of International Affairs in Kyungpook National University.

2-2 Students who staying abroad (don't have visa):

**December 17(Mon), 2018** after check address and send certificate of admission by post. **It usually takes a week or two weeks to get to your side.**

If you don't get the documents after December 28, please contact me.

- ※ **The amount mentioned on certificate is approximately set by Office of International Affairs for your visa, not the real amount you will get or pay.**

### 3. STUDENT VISA (D-2)

#### 3-1 If you have visa in Korea

If your visa expires before **February 21, 2019**, please make sure that you make tuition payment during first period and apply for visa extension or change of visa status. (The application should be made by individual student.)

- **Where to apply:** Daegu Immigration Office, in Republic of Korea

- **Required Documents(Changing status of stay D4→D2)**

- ① Passport, Alien Registration card, Application form, 1 Photo
- ② Fee: 130,000 won
- ③ Certificate of Admission (Issued at Office of International Affairs)
- ④ Tuition payment receipt.
- ⑤ Confirmation document of the grade and attendance rate in the period of language course (Attendance rate and period of study should be stipulated.)
- ⑥ Certificate of residence  
Applicants should submit related documents prove where you're living in (Ex: Housing contract, exact room no. if you're in KNU dormitory)
- ⑦ Inspection result of tuberculosis by health center(보건소)  
※ If you have submitted the certificate of health inspection before, you don't need to submit it again.
- ⑧ Bank Statement of Deposit Balance (For whose attendance rate of language institute is less than 70%)

- **Required Documents(Changing status of stay D10→D2)**

- ① Passport, Alien Registration card, Application form, 1 Photo
- ② Fee: 130,000 won
- ③ Certificate of Admission (Issued at Office of International Affairs)
- ④ Tuition payment receipt.
- ⑤ Certificate of residence  
Applicants should submit related documents prove where you're living in (ex: Housing contract, exact room no. if you're in KNU dormitory)
- ⑥ Inspection result of tuberculosis by health center(보건소)

**Once get an admission from the university, should immediately go to immigration office to report.** Or will get the penalty from the immigration office.

- **Required Documents (Extension of stay D2)**

- ① Passport, Alien Registration card, Application form
- ② Fee: 60,000 won
- ③ Certificate of Admission (Issued at Office of International Affairs)
- ④ Tuition payment receipt.
- ⑤ Certificate of residence

- ※ Applicants should submit related documents prove where you're living in (Ex: Housing contract, exact room no. if you're in KNU dormitory)
- ⑥ Inspection result of tuberculosis by health center(보건소)
- ※ If you have submitted the certificate of health inspection before, you don't need to submit it again.
- ⑦ Bank Statement of Deposit Balance (For whose previous GPA is less than 2.0)

### 3-2 If you don't have visa

It is your responsibility to apply for a student visa at the Embassy or Consul of the Republic of Korea in your country. Please make a photocopy of the attached "Certificate of Admission" before submitting the original to the embassy. The Office of International Affairs **DO NOT RE-ISSUE** the certificate of admission.

## 4. VERIFICATION DOCUMENTS

For all successful applicants who get the admission from KNU, should submit academic verification documents to the office of International Affairs before starting semester, by **February 28(Thurs), 2019.**

Verified certificate of degree is one of following documents

- Apostille Certificate
  - Verified by the Korean Embassy in other countries or the Embassy in Korea
  - Confirmation from the China Academic Degree & Graduate Education Development Center (Only for applicants who hold a degree from universities in China)
- ※ Applicants who graduated from universities in Korea can submit copy one

**YOUR ADMISSION WILL BE CANCELLED IF YOU DO NOT SUBMIT IT.**

## 5. INSURANCE

According to [International students' management policy] set by **MINISTRY OF EDUCATION**, all international students **MUST buy insurance on their expenses while they're studying in Korea.**

It doesn't matter where you buy the insurance in your country or Korea. Or you can buy health insurance after arriving Korea at the beginning of semester following KNU notice after.

Therefore, If you want to make your insurance from your country before arriving Korea, you should submit the copy of your **insurance policy** to the Office of International Affairs by **February 28(Thurs), 2019.**

- **Scholarship waiver will be CANCELLED if the insurance policy is not submitted.**
- **Application for scholarship will be REJECTED for next semester if the insurance policy is not submitted.**

## 6. TRANSPORTATION FROM THE AIRPORT

You will arrive in Korea at Incheon International Airport, however, since there are limited domestic links from Incheon, you might have to transfer to Seoul Station for a train. Coaches run frequently from Incheon International Airport to Seoul Station. For general information about coaches and buses, please contact the Transportation Guide Counter (next to Gates 2, 4, 9, & 13) at Incheon International Airport on arrival.

**By Air (Incheon to Daegu):** There are one or two flights throughout the day from Incheon to Daegu, which take about 50~55 minutes. On arrival in Daegu we recommend that you take a regular taxi (not a black one, these are luxury taxis) to KNU, which takes 15 minutes and costs about \$5.00. The flight schedule from Incheon to Daegu is as follows:

### **By Express Bus (Incheon to Seoul)**

It takes about 43minutes from Incheon Airport to Seoul station and costs about 14,000 KRW.

Please refer to <http://www.airport.kr/pa/en/a/index.jsp>

**By rail (Seoul to Daegu):** From Seoul Station, take the Seoul-Busan train to Dong-Daegu Station.

The KTX express train takes 1 hour and 40 minutes while ‘Saemaul’ takes about 2 hours and 40 min. On arrival in Daegu, we recommend that you take a taxi to KNU, which takes 10 minutes and costs about \$6.00. Please refer to the website:

<http://www.airport.kr/pa/en/a/index.jsp>

**By Express Bus (Incheon to Daegu):** There are direct coach links from Incheon International Airport to Daegu. Express buses from Airport to Dong-Daegu run about 30 times a day and take about 4 hours, and it will cost you approximately KRW35,000(~USD30). Please refer to the website:

<http://www.airport.kr/pa/en/a/index.jsp>

The express bus terminal in Daegu is about 2km from campus. We recommend you to take the regular taxi and it costs about 4,000 – 5,000 Won (\$1= KRW 1,200).

## 7. ORIENTATION

You are required to participate in an initial orientation. The time and venue for the orientation are as follows:

- Time: **February 25(Mon), 2019, 14:00 - 16:00**
- Venue: Global Plaza at Kyungpook National University  
(The room information will be noticed later again)

The orientation will provide detailed information on how to make your campus life more comfortable and enjoyable, as well as important aspects such as: **one's Alien Registration Card, Course Registration and Student ID Card** etc.

※ **New international students DO NOT register classes on February 12 to 14.**

## 8. MEDICAL CHECKUP (for Tuberculosis including Chest X-ray)

According to the policy of immigration office of MINISTRY OF JUSTICE, international students who have ever not submitted the medical checkup result to Korean Immigration Office **MUST** submit the result of medical checkup.

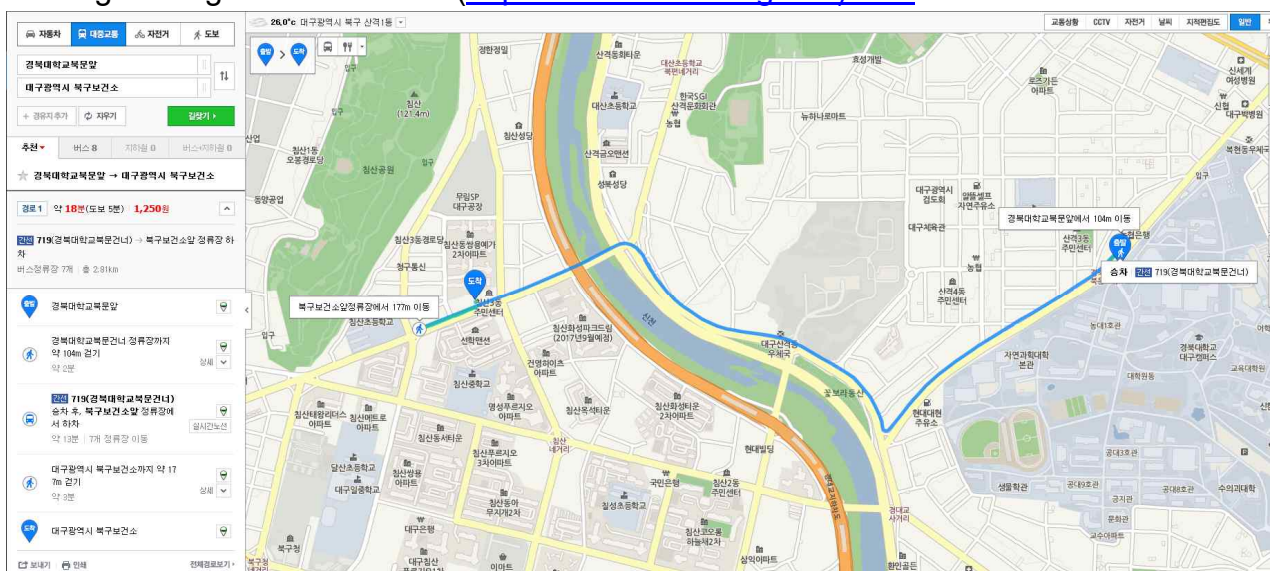
The test should be taken in **local Health Center(보건소)** where is located in Korea.

① **Students will live in dormitory:**

Should submit the original of the test result **on the date of their arrival at Dorm.**  
(So if you arrive at dormitory after working hour or on weekend,  
**First prepare two copies of the medical checkup result and submit** the one original result of chest X-ray which was taken in your own countries to **dormitory**.  
Secondly **submit the other original one to the Office of International Affairs for your ARC.**)

② **Students will live out of campus:** should submit the original test result by **February 28(Thurs)** to the Office of International Affairs. (for one who have non checked so far)

◎Daegu Buk-gu Health Center (<http://health.buk.daegu.kr/>)Take the bus no. 719



Get off at “**북구보건소 앞(Buk-gu Health Center)**” station and go to Buk-gu Health Center about 5 mins by walk.

- When you go to health center please bring your passport and one ID photo.



- Medical Checkup Fee

1) Tuberculosis high-risk countries(16 countries as below): For submitting to immigration office, the fee is 500won.

**Tuberculosis High-risk Countries (16 countries)**

China, Sri Lanka, Russia (Federation), Uzbekistan, Thailand, Vietnam, India, Nepal, Indonesia, Pakistan, Mongolia, Bangladesh, Philippines, Myanmar, Cambodia, Malaysia

2) Other Countries: Approximately 7,000won

## 9. HOUSING

### 9-1 Opening Date for KNU Dormitories

The KNU dormitories will formally open for the spring semester on **February 28(Thurs), 12:00PM to 18:00PM**

- Students can select the number of meals per day.  
(For example, one meal per day or two meals per day or three meals per day)
- **Students who assigned in Bongsu/Hwamok/Myunhak-gwan must choose at least '1 meal a day' as compulsory.**

### 9-2 Dormitory Application Period

Students who want to apply for living in Dormitory have to submit the application within the application period: **by January 4(Fri), 2019**. Application could be submitted by e-mail ([admission@knu.ac.kr](mailto:admission@knu.ac.kr)).

※ **After the application period, the cancellation is not available.**

#### ※ Note

- ① The price for dormitory would be approximately USD1,000 per semester and you will pay for it after you entered dormitory(on arrival day, you can get the invoice from the dormitory office, Jilri-Gwan).  
For undergraduate and graduate students, the room occupancy is 2 people. Each student is provided with a wardrobe, desk and small bookcase. Students do, however, have to supply their own bedding (blankets, pillows, slippers, toilet papers, etc.) and toiletries.
- ② **No cooking is permitted in any of the dormitories.**
- ③ On arrival, please go to the dormitory administration building (Jilri-Gwan, 진리관) and ask for additional information for your dormitory check-in. You can receive an invoice for Dormitory Fee from the Dormitory Office (at Jilri-Gwan). Office hour is on weekdays from 9:00 until 18:00, during week days. Office phone number is +82-53-950-4024.

※ For further information, please visit the following website (<http://dorm.knu.ac.kr>).

### □ Dormitory Fees (As of 2018)

During Semester	Spring or Fall Semester			
	Bongsa/Hwamok/Myunhak-gwan	Cheomsung-gwan	Myungyui-gwan(Single) *Medical Campus	Myungyui-gwan *Medical Campus
Dormitory Fee	KRW495,000	KRW556,000	KRW1,115,000	KRW656,000
During Vacation	Summer Vacation		Winter Vacation	
	KRW236,000		KRW361,000	

※ Note : total amount may be subject to change

### □ Meal Fees (As of 2018)

	3 meal a day	2.5 meal a day	2 meal a day	1.5 meal a day	1 meal a day	No meal but Ticket
Unit	KRW2,300	KRW2,700	KRW2,900	KRW3,200	KRW3,400	KRW4,000
Total Meal	344 times	287 times	230 times	173 times	116 times	Only Cheomsung-gwan can choose
Total Amount	KRW791,200	KRW774,900	KRW667,000	KRW553,600	KRW394,400	

※ Note : total amount may be subject to change

## 10. Contact Information

Office of International Affairs (Ms. Haejin Shin)  
 Room 608, Global Plaza 6F, Kyungpook National University  
 80, Daehak-ro, Buk-gu, Daegu 41566, Republic of Korea  
 Tel: +82-53-950-2436, Fax: +82-53-950-2419  
 Email: [admission@knu.ac.kr](mailto:admission@knu.ac.kr)

[Attachment 1]

### ◆ What is an Apostille?

Since July 14, 2007, the Republic of Korea has been part of the 1961 Hague Convention abolishing the Requirement of Legalization for Foreign Public Documents. The Convention provides for the simplified certification of public (including notarized) documents to be used in countries that have joined the convention.

The **Apostille** ensures that public documents issued in one signatory country will be recognized as valid in another signatory country.

NOTE: Newly admitted students from countries which are signatories to the convention must meet the following requirements:

- ① Official certificates (transcripts, diplomas, etc.) from public schools or institutions should be submitted with the attachment of “Apostille”.
- ② Official certificates (transcripts, diplomas, etc.) from private schools or institutions, however, should be officially notarized by a notary, agency or any other authority competent under the law of the country of origin of the certificates, and then, should be submitted with the attachment of “Apostille”.

\* Number of Contracting Parties to Apostille: 117

※ Signatory Countries for Apostille certificates Albania, Andorra, Antigua and Barbuda, Argentina, Armenia, Australia, Austria, Azerbaijan, Bahamas, Bahrain, Barbados, Belarus, Belgium, Belize, Bolivia, Bosnia-Herzegovina, Botswana, Brazil, Brunei Darussalam, Bulgaria, Burundi, Cabo Verde, Chile, People’s Republic of China, Colombia, Cook Islands, Costa Rica, Croatia, Cyprus, Czech Republic, Denmark, Dominica, Dominican Republic, Ecuador, El Salvador, Estonia, Fiji, Finland, Former Yugoslav Republic of Macedonia, France, Georgia, Germany, Greece, Grenada, Guatemala, Guyana, Honduras, Hungary, Iceland, India, Ireland, Israel, Italy, Japan, Kazakhstan, Republic of Korea, Kosovo, Kyrgyzstan, Latvia, Lesotho, Liberia, Liechtenstein, Lithuania, Luxembourg, Malawi, Malta, Marshall Islands, Mauritius, Mexico, Monaco, Mongolia, Montenegro, Morocco, Namibia, Netherlands, New Zealand, Nicaragua, Niue, Norway, Oman, Panama, Paraguay, Peru, Philippines, Poland, Portugal, Republic of Moldova, Romania, Russian Federation, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Samoa, San Marino, Sao Tome and Principe, Serbia, Seychelles, Slovakia, Slovenia, South Africa, Spain, Suriname, Sweden, Swaziland(Eswatini), Switzerland, Tajikistan, Tonga, Trinidad and Tobago, Tunisia, Turkey, Ukraine, United Kingdom of Great Britain and Northern Ireland, United States of America, Uruguay, Uzbekistan, Vanuatu, Venezuela